



AGENDA
Park City Public Library
Monthly Meeting
Date October 12th 2023 7:00 PM

- a. Call the meeting to order
- b. Pledge of Allegiance
- c. Roll Call
- d. Approval of Agenda
- e. Approval of the Consent Agenda
 1. Minutes of the Meeting September 14, 2023
 2. Treasurer's Report
 - a. Balance Sheet \$781,511.55
 - b. Profit and Loss -\$23,886.37 September, \$174,558.06 year to date.
 - c. EFT Transactions \$7,556.43 September \$69,111.88 year to date.
 - d. Payroll Report \$17,237.85
 - e. Bank and Credit Card Reconciliations
- f. Comments from the Board
- g. Library Director's Report and Communications
- h. Committee reports
 - a. Capital Improvements.
 - b. Paint Chips are here to look at. Need to decide how much to paint.
- i. Old Business
 - a. Total Lawn Care was selected to maintain the parking lot islands. Just waiting to get on their schedule.
 - b. The City land swap was approved. Emily should have been approached by the city attorney for deed swap.
 - c. Friends is working up the bid for the library bags. It will be approximately \$5.00 per bag. I would like to split it with them 50/50. Get 100 bags so our share would be \$250.00 + artwork + shipping so maybe \$300.00
 - d. DVD BluRay cleaner is in place and working like gang buster.
- j. New Business
- k. Look at Salary comparisons and decide on an offering range for the add.
- l. When Len leaves he will have 6 weeks' vacation and 4 weeks sick leave. Policy says that unused sick leave will not be paid at termination. It does not say anything

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about vacation. We have always paid out vacation with at least 2 weeks' notice.

We need to fix the policy on vacation. I think it should say that un-used vacation will be paid at termination with 2 weeks notice.

- m. Len's time for vacation would be \$7,826.94 and for Sick leave it would be \$5,217.96 if they were combined it would be a termination package of \$13,044.90.
- n. Sign minutes, reports and reconciliations
- o. ADJOURN

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