



AGENDA
Park City Public Library
Monthly Meeting
Date September 14th 2023 7:00 PM

- a. Call the meeting to order
- b. Pledge of Allegiance
- c. Roll Call
- d. Approval of Agenda
- e. Approval of the Consent Agenda
 1. Minutes of the Meeting August 10
 2. Treasurer's Report
 - a. Balance Sheet \$800,673.64
 - b. Profit and Loss -\$21,871.76 July, \$198,444.43 year to date.
 - c. EFT Transactions \$9,952.22 July \$61,135.45 year to date.
 - d. Payroll Report \$11,291.48
 - e. Bank and Credit Card Reconciliations
- f. Comments from the Board
- g. Library Director's Report and Communications
- h. Committee reports
 - a. Capital Improvements.
 - i. Report on information from Hutton
 - ii. A Bid from John Grisham was received but the painting was \$90 thousand dollars. I talked to John and he talked with the painters. They were including the ceilings, and two coats of paint. The new bid is \$42,000.
 - iii. The Box Wrap for the book drop is getting involved. They want me to prep the box, sanding the exterior and then delivering it to them. They will wrap it and then I can pick it up. I am going to contact some other people and see what I can learn
- i. Old Business
 - a. Total Lawn Care Responded with a bid for maintenance as well as the bid for the islands. I did call Meadowlark and have still heard nothing back.
 - b. The City wants to swap some land with the library. I see nothing wrong with this, as long as we are assured of having enough space for an expansion.

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- c. We are getting a new Friends group organized and they are wanting to do library bags. I told them to get some bids and I will present it to the board.
- d.

- j. New Business
 - a. We are adding magazines back into the system. We have signed up for 24 magazines. About 5 children's 2 comics and 17 adults.
 - b. Notorious is coming along. We will have the storage room cleaned up and out and everything from the conference room downstairs by next week. I personally dropped packets at 6 school and a the VC Education center. Everyone I spoke with expressed interest. We have our first group set up, the Seniors will be here one afternoon. They are planning on about 14.
 - c. Our DVD Blu-Ray cleaner is dying. This machine has been a workhorse and I would like to buy a new one. They are about \$1500.00 plus shipping. I would like and approval of not to exceed \$1750.00
 - d.
- k. Sign minutes, reports and reconciliations
- l. ADJOURN

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