



AGENDA  
Park City Public Library  
Board Meeting  
June 13, 2024, 7pm

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Agenda
- 5) Treasurer's Report
  - a. Syndeo is taking over July Payroll
  - b. Statements reconciled with Jamie
- 6) Director's Report
  - a. Summer reading has started
- 7) Old Business
  - a. Camera bids - minus the basement **discuss & vote**
  - b. Basement update – Pye Barker inspected alarms **information**
  - c. Syndeo Update- TimeCo timekeeping **information**
  - d. New computers are here -Microsoft 365 **information**
  - e. Director's office remodel – August 2024 **information**
- 8) New Business
  - a. Gift for Linda – WAAL Drive **information**
  - b. 4<sup>th</sup> of July Parade – volunteers needed **information**
  - c. Employees - New staff update **information**
  - d. Approve Syndeo's Personnel Handbook **discuss & vote**
  - e. Decide on Insurance employee splits **discuss & vote if need**
- 9) Sign minutes, reports and reconciliations
- 10) ADJOURN

\*The next meeting will be July 11<sup>th</sup>, 2024.

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