



AGENDA
Park City Public Library
Monthly Meeting
Date January 12, 2023 7:00 PM

- a. Call the meeting to order
- b. Pledge of Allegiance
- c. Roll Call
- d. Approval of Agenda
- e. Approval of the Consent Agenda
 1. Minutes of the Meeting of December 8, 2022
 2. Treasurer's Report
 3. EFT Transactions
 4. Payroll Report
 5. Bank and Credit Card Reconciliations
- f. Comments from the Board
- g. Library Director's Report and Communications
- h. Old Business
 - a. Lockers are in. Results of Board Testing will help determine the next step. I think we are ready, and I will continue training the staff and make up some public announcements to go in the Post and the Ark Valley News. We will print up some half sheet instructions for patrons and put a notice and instructions on web page and FaceBook. If you have any ideas on locals for the instructions sheet please let us know. I will get them out at the next Chamber meeting and take some to the Senior Center.
- i. New Business
 - a. We need to design a poster and handouts for the local companies showing off the new lockers. It should include instructions on use and a QR code to download the library app.
 - b. We decided to wait and see what the city is doing for all the other boards. I haven't heard anything yet, so if someone has a suggestion for shirts for the board we would like to hear them.
 - c. Look at designing a new logo. We could incorporate the City Flag in a new logo design.
 - d. Discuss forming a Capital Improvement Committee. They would look at things like: painting, new shelves, new carpet, and other items. We could look at

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adding an elevator to make access to the basement easier. With that we could add a children's room, or other areas. This is an item that was tabled at the last meeting.

- j. Sign minutes, reports and reconciliations
- k. ADJOURN

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