



AGENDA
Park City Public Library
Monthly Meeting
Date January 11, 2024

- a. Call the meeting to order
- b. Pledge of Allegiance
- c. Roll Call
- d. Approval of Agenda
- e. Approval of the Consent Agenda
 1. Minutes of the Meeting of 12-14-2023 and 12-28-2023 and 1-2-2024
 2. Treasurer's Report
 - a. Balance Sheet \$668,878.92
 - b. Profit and Loss -\$90,354.73 December, \$80,820.54 year to date.
 - c. EFT Transactions \$23,739.36 December \$157,976.77 year to date.
 - d. Payroll Report \$11,750.37 December \$158,128.72 2023
 - e. Bank and Credit Card Reconciliations
- f. Comments from the Board
- g. Library Director's Report and Communications
 - a. I received a letter from the IRS saying that they didn't agree with the filing of the 990N and that I should be filing a different form. They are sending a letter to let me know what form I should be filing. My best guess is the 990 T. As soon as I receive the letter, I will get the forms filed. All the data is in QuickBooks s should not take long to file the forms.
 - b. Matt is back and things should calm down a bit.
- h. Committee reports
 - a. Capital Improvements.
 - i. John Grisham asked if and when we might get to some of the other things on our list.
- i. Old Business
 - a. Website. I have it set up to display on the big screen so we can go through it.
- j. New Business
 - a. Confirm Carla's starting date.
 - b. Judy Taldo is resigning from the Board of Directors.
 - c. Sign minutes, reports and reconciliations
- k. ADJOURN

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