



AGENDA
Park City Public Library
Board Meeting
July 9th, 2026, 7pm

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Agenda
- 5) Approval of Minutes
- 6) Treasurer's Report
 - a. Budget report / P&L
 - b. Bank Balance
- 7) Director's Report
 - a. Monthly statistics
- 8) Old Business
 - a. City Wide Cleaning Crew update **information**
 - b. Paving & Striping update **information**
 - c. Kanopy Streaming Service **discussion**
- 9) New Business
 - a. KanShare is going fine free for youth in August **information**
 - b. Roof Leak repair **information**
 - c. Programming event cancellation policy **vote**
 - d. Photography at events policy **vote**
- 10) Sign minutes, reports and reconciliations
- 11) ADJOURN

*The next meeting will be August 13th, 2026, at 7pm

2107 E. 61st. N.
Park City, Kansas 67219
316-744-6318
316-744-6319 Fax
www.parkcitypubliclibrary.com

Minutes of Meeting

DATE: 7/9/26

The meeting was called to order at 7:02 pm

Pledge of Allegiance led by Jason Brabander.

Attendance (Roll Call)

		Mercedes Lubbers	P	Kim Jantz	A	Aurora Hynes	L	Jason Brabander	P
Julie Mills	P	Cindi Salmans	P	Adrienn Pogue	P	Scott Emond	A	John Lehnherr	P

(Use Present, Late, Absent)

Also Present: None.

Agenda:

Motion to accept the agenda as submitted by: Mercedes Lubbers

Motion seconded by: Jason Brabander

Motion passes: 5-0

Minutes:

Motion to approve minutes for June 2026 meeting by: Mercedes Lubbers

Motion seconded by: Jason Brabander

Motion passes: 5-0

Executive Session: None.

Treasurer's Report:

- Worked on reconciliation on Tuesday, July 7. There is another meeting with Jandrea on August 4 to continue working on budget and cleaning up QuickBooks.
- Budget Report – still not 100% where Julie would like it to be.
- P&L – Report included in back up materials.
- Bank balance: \$832,868.43

Library Director's Report:

- Written report included in backup materials.
- Monthly statistics - report included in backup materials.

2107 E. 61st N.
Park City, Kansas 67219
316-744-6318 Voice
316-744-6319 Fax

Old Business:

- a. City Wide Cleaning Crew update – They just got started, but everything is going really well so far.
- b. Paving & Striping update – This continues to be postponed due to weather and the holiday. They have been very communicative, and it could be beneficial for this to be completed after the completion of the Summer Reading Program.
- c. Kanopy Streaming Service – Brief discussion regarding pricing and potential subscription. Julie will continue to gather information from other libraries.

New Business:

- a. KanShare is going fine free for youth in August. – Discussed potentially going fine free on YA and younger books, as well as pros and cons. Even without fines, we would charge patrons the replacement cost for lost books. The Consortium is considering adopting this practice.
- b. Roof Leak Repair – During recent rain, staff discovered a leak. Julie called and had the repair done. The cost was within the threshold allowed by Jason and Julie to sign off.
- c. Programming Event Cancellation Policy – The Board reviewed proposed policy language. This would apply to adult patrons.
 - i. Motion to approve Programming Event Cancellation Policy as presented by: Mercedes Lubbers
 - ii. Motion seconded by: Jason Brabander
 - iii. Motion passes: 6-0
- d. Photography at Events Policy
 - i. Motion to approve the photography policy as presented by: Jason Brabander
 - ii. Motion seconded by: Mercedes Lubbers
 - iii. Motion passes: 6-0

Adjourn

Motion to adjourn by: Jason Brabander

Motion seconded by: Aurora Hynes

Motion passes: 6-0

Time: 7:33 pm

Next meeting: August 12, 2026 at 7:00 pm